



Corporate & Residential Services Committee Executive Committee

March 10, 2026

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Garden-Cole, as Chairperson of the Corporate & Residential Services Committee, called the meeting to order at 9:03 a.m. All members of Council were present with the exception of Councillor Moussa, who arrived at 9:08 a.m. and Councillor Perry, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. John Woodford, Director of Planning
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator
- Ms. Kelly Ash, Manger of Development Services
- Mr. Graham Scott, Manager of Economic & Business Development

APPROVAL OF AGENDA OF ALL SUB COMMITTEES

CRS26(41) *The agenda was approved as presented.* [00:00:20]
March

APPROVAL OF MINUTES

CRS26(42) *The minutes of the Corporate & Residential Services Committee held on February 17, 2026 and Budget meeting held February 19, 2026 were approved.*

NEW EMPLOYEE INTRODUCTIONS

The CAO informed the Committee that Crystal Sutherland has been hired to fill the Development Control Clerk position for the remainder of a parental leave.

LANTZ VOLUNTEER FIRE DEPARTMENT - MEMORANDUM OF UNDERSTANDING EXTENTION [02:11]

The Director of Corporate Services presented the Staff report titled "Lantz Volunteer Fire Department MOU - Extension" dated March 6, 2026. A copy of

the report was attached to the agenda and available to all Committee members.

In 2024, Council entered into a Memorandum of Understanding (MOU) with the Lantz Volunteer Fire Department (Lantz Fire). The MOU is to explore the former Lantz School site PID 45148111 for mixed use development opportunities that may include a future fire station. The MOU expired March 1, 2026. Because a larger municipal fire services review may be coming, it would make sense for Lantz Fire to hold off on investing funds into a needs assessment at this time, and instead extend the MOU with the Municipality.

Discussion was held.

CRS26(43) On the motion of Warden Roulston and Councillor Merriam: [08:12]
March *Moved that the Corporate and Residential Services Committee recommend to Council that Council direct the CAO to extend the existing Memorandum of Understanding with Lantz Volunteer Fire Department for two (2) years, with terms to be agreed upon by both parties.* CAO

Discussion was held.

MOTION CARRIED

Following discussion, another motion came forward.

CRS26(44) On the motion of Councillors Tingley and Merriam: [25:56]
March *Moved that the Corporate and Residential Services Committee recommend to Council that Council direct staff to bring back a report on the level of study we could do at this time for risk and needs assessment to move this thing along* (Re: Fire Service). Clarkson

Nine (9) voting in favor. One (1) voting against. Councillor MacPhee voting nay.

MOTION CARRIED

MUNICIPAL FEE POLICY - IMPOUND & BORDING FEES FOR DOGS

The Manager of Development Services presented a report titled “*Impound & Boarding Fees for Dogs - Municipal Fee Policy*” dated February 23, 2026. A copy of the report was attached to the agenda and available to all committee members.

There is a facility in Truro that has expressed interest in operating as our municipal kennel, and meets all of the requirements to impound a dog. The rate is \$80/dog/day plus HST, and includes housing, food, and exercise for the impounded dog. The fees recommended for this service are purposely higher than other jurisdictions to encourage dog owners to ensure their dogs do not roam and as a means of partial cost recovery for the service. Based on discussion by Council last month, a clause has been added to the draft policy to allow these fees to be waived at the discretion of the Compliance Officer.

CRS26(45) On the motion of Warden Roulston and Councillor Merriam: [43:03]
March ***Moved that the Corporate & Residential Services Committee recommend to Council that Council give notice of intent for updates to the Municipal Fee Policy as attached to the Executive Committee agenda dated March 10, 2026.***

MOTION CARRIED

CRS26(46) On the motion of Warden Roulston and Councillor Merriam:
March ***Moved that the Corporate & Residential Services Committee recommend to Council that Council approves the updates to the Municipal Fee Policy as attached to the Executive Committee agenda dated March 10, 2026.***

MOTION CARRIED

BUSINESS CLIMATE SURVEY

[44:07]

The Manager of Economic & Business Development presented a report titled “2025 East Hants Business Climate Survey” dated January 14, 2026. A copy of the report was attached to the agenda and available to all committee members.

The 2025 East Hants Business Climate Survey was a collaboration between East Hants Economic & Business Development Division and the East Hants Chamber of Commerce. This was a project identified through Council’s Strategic Plan as part of growing economic prosperity and working to attract, retain, and support businesses and was also identified in Council’s Economic Development Plan. By gathering and analyzing information on the local business climate both organizations will be able to use this information to work towards improving factors and services that support business. The survey focused on gathering information on business characteristics, recent performance, future outlook, and key challenges. Participants were asked 41 questions across five categories: business characteristics, performance and outlook, trade and supply chain, labour market, and technology and connectivity.

2026/207 WATER UTILITY OPERATING BUDGET

[54:56]

The Manager of Finance presented the 3-year Water Utility budget. A copy of the budget was attached to the agenda and available to all committee members.

CRS26(47) On the motion of Councillors Tingley and Merriam: [66:44]
March ***Moved that the Corporate & Residential Services Committee recommend to Council that Council approve the East Hants Water Utility Financial Estimates from 2026/2027 to 2028/2029 as presented on March 10, 2026.***

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 10:09 a.m.

Approved by: Adam Clarkson, Director of Corporate Services

Date: March 12, 2026

Approved by: Wade Tattrie, Director of Finance

Date: March 12, 2026

Approved by: John Woodford, Director of Planning & Development

Date: March 12, 2026

/ah

DRAFT



Infrastructure & Operations Executive Committee

March 10, 2026

A meeting of the Infrastructure & Operations Committee was held on the above date in the Council Chambers. It was livestreamed and recorded.

Councillor Moussa as Vice-Chairperson of the Committee called the meeting to order at 10:30 a.m. All members of Council were present with the exception of Councillor Perry, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator
- Ms. Andrea Trask, Manager of Solid Waste
- Mr. Alex Fenton, Supervisor of Roads Operations

APPROVAL OF MINUTES

IO26(09) *The minutes of the Infrastructure & Operations Committee held on February 17, 2026*
March *were approved.*

SOLID WASTE TIPPING FEE POLICY UPDATE

The Manager of Solid Waste presented a report titled “*Solid Waste Tipping Fee Policy - April 1, 2026 - March 31, 2027*” dated March 3, 2026. A copy of the report was attached to the agenda and available to all committee members.

The current tipping fee schedule is set to expire March 31, 2026. Council approval is required to set new rates in the policy. The recommended schedule is for one year to align with contracts for processing and transportation scheduled to go to market in the upcoming fiscal year.

IO26(10) On the motion of Councillor Hebb and Deputy Warden Dixon:
March *Moved that the Infrastructure & Operations Committee recommend to Council that Council give notice of intent to adopt the proposed amended Solid Waste Tipping Fee Policy, with pricing schedule effective April 1, 2026 to expire March 31, 2027.*

[02:17]
Hulsman

MOTION CARRIED

- IO26(11)
March On the motion of Councillor Hebb and Deputy Warden Dixon:
Moved that the Infrastructure & Operations Committee recommend to Council that Council adopt the proposed amended Solid Waste Tipping Fee Policy, with pricing schedule effective April 1, 2026 to expire March 31, 2027.

MOTION CARRIED

POSSIBLE UPDATES TO BYLAW IO-400, SOLID WASTE COLLECTION & DISPOSAL BYLAW

The Manager of Solid Waste presented a report titled “Solid Waste Bylaw (IO-400) Recommended Changes” dated March 4, 2026. A copy of the report was attached to the agenda and available to all committee members.

Regulations related to the Nova Scotia recycling program prompted a review and update of Bylaw IO-400 Solid Waste Resource Collection & Disposal Bylaw. Staff have conducted a thorough review of the bylaw and have recommended updates for consideration. Staff addressed questions.

- IO26(12) On the motion of Councillor Hebb and Deputy Warden Dixon: [10:55]
March ***Moved that the Infrastructure & Operations Committee recommend to Council that Council direct staff to proceed with revisions of the Solid Waste Collection & Disposal Bylaw IO-400, and prepare to bring back the final revised draft for detailed review.*** Hulsman

MOTION CARRIED

CCOA CROSSWALK REQUEST

[31:57]

The Director of Infrastructure & Operations presented a report titled “CCOA Crosswalk Request Review” dated March 2026. A copy of the report was attached to the agenda and available to all committee members.

The new Corridor Community Options for Adults (CCOA) building has recently opened in the Elmsdale Business Park, and it is expected that there will be an increase in pedestrian travel from the CCOA site to the public sidewalk network on the opposite side of Park Road. A review was conducted to determine if a mid-street crosswalk would be warranted for this location. Discussion was held and concern was raised around CCOA clients safely crossing the street.

Discussion was held.

- IO26(13) On the motion of Councillors MacPhee and Hebb: [45:20]
March ***Moved that the Infrastructure & Operations Committee recommend to Council that Council request that a crosswalk in support of the Community Corridor Options for Adults location in the Elmsdale Business Park be brought back in a future budget for consideration, once more traffic data is collected and pedestrian movements to access the institutional/commercial site are better understood.*** Hulsman

Seven (7) voting in favor. Three (3) voting against. Deputy Warden Dixon and Councillors Rhyno and Garden-Cole voting nay.

MOTION CARRIED

It was agreed that the Parks, Recreation & Culture Committee be moved up the agenda, to begin following adjournment of this committee.

ADJOURNMENT

The Infrastructure & Operations Committee adjourned at 11:20 a.m.

Approved by: Jesse Hulsman, Director of Infrastructure & Operations
Date: March 12, 2026

/ah

DRAFT



Planning Advisory Committee Executive Committee

March 10, 2026

A meeting of the Planning Advisory Committee was held on the above date in the Council Chamber.

Councillor Mitchell, as Chairperson of the committee, called the meeting to order at 1:30 p.m. All members of Council were present, with the exception of Councillor Perry, who sent regrets.

Staff Present:

- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Lee-Ann Martin, Planner and Development Officer
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator

Public Members:

- Ms. Pamela Harvie
- Mr. Sam Balcom

APPROVAL OF MINUTES

PAC26(20) *The minutes of the Planning Advisory Committee meeting held February 17,*
March *2026 were approved.*

PLN25-007 PORTUCANA CONSTRUCTION - INITIAL REPORT

The Planner and Development Officer presented the staff report titled “*Portucana Construction Services Limited - MPS and LUB Mapping Amendments*” dated January 7, 2026. A copy of the report was attached to the agenda and available to all committee members.

The Municipality has received an application from Portucana Construction Services Limited to amend the Municipal Planning Strategy and Land Use Bylaw to redesignate and rezone two (2) properties located on Lacy Anne Ave from the Established Residential Neighbourhood (ER) designation to the Medium Density

Residential Neighbourhood (MR) designation and to rezone the same lands from the Two-Dwelling Unit Residential (R2) zone to the Townhouse (R2-T) zone. One property is a municipally owned property.

- PAC26(21) On the motion of Councillors Rhyno and Moussa:
March *Moved that the Planning Advisory Committee go in camera at 1:42 p.m. to discuss a confidential land issue.*

MOTION CARRIED

The Planning Advisory Committee returned to open meeting at 2:12 p.m.

Councillor Mitchell, as Chair, reported that the committee met in camera to discuss a confidential land issue.

- PAC26(22) On the motion of Councillors Tingley and Hebb: [00:28]
March *Moved (later amended) that the Planning Advisory Committee recommend to Council that Council authorize staff to schedule a public information meeting to consider a proposal for PID 45329901 and PID 45379864 to redesignate and rezone the two (2) properties located on Lacy Anne Avenue from the Established Residential Neighbourhood (ER) designation to the Medium Density Residential Neighbourhood (MR) designation and to rezone the same lands from the Two-Dwelling Unit Residential (R2) zone to the Townhouse (R2-T) zone.*

- PAC26(23) On the motion of Councillors Garden-Cole and Moussa: [00:28]
March *Moved to amend Motion PAC26(22) to include that the letters notifying surrounding properties of the public information meeting be sent to any property within 500 m.*

AMENDMENT CARRIED

Voting on the amended motion took place.

Nine (9) voting in favor, three (3) voting against. Councillors Rhyno, Garden-Cole and Deputy Warden Dixon voting nay.

AMENDED MOTION CARRIED

For clarification, Motion PAC26(22) is as follows:

Moved that the Planning Advisory Committee recommend to Council that Council authorize staff to schedule a public information meeting to consider a proposal for PID 45329901 and PID 45379864 to redesignate and rezone the two (2) properties located on Lacy Anne Avenue from the Established Residential Neighbourhood (ER) designation to the Medium Density Residential Neighbourhood (MR) designation and to rezone the same lands from the Two-Dwelling Unit Residential (R2) zone to the Townhouse (R2-T) zone; and that

Woodford

Letters notifying surrounding properties of the public information meeting be sent to any property within 500 m.

SAM CRESCENT PARKING ISSUES

The Director of Planning & Development presented the staff report titled “*Sam Crescent Parking Challenges*” dated March 2, 2026. A copy of the report was attached to the agenda and available to all committee members.

Through Motion C26(05), Council directed that staff prepare a report to outline options to alleviating parking concerns in the Sam Crescent and Tyler Street area. This was prompted by a resident on Sam Crescent writing to Council to request a review. Several options were presented and discussed.

PAC26(24)
March

On the motion of Councillors Tingley and Rhyno:
Moved that the Planning Advisory Committee recommend to Council that Council direct staff to provide education material to residents of Sam Crescent and Tyler Street in the Autumn, prior to the snow season, to remind vehicle owners to find alternative parking and clear out their garages if it is needed for parking.

[17:58]
Woodford

Eleven (11) voting in favor, one (1) voting against. Councillor Garden-Cole voting nay.

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 2:32 p.m.

Approved By: John Woodford, Director of Planning & Development
Date: March 13, 2026

/ah



Parks, Recreation & Culture Executive Committee

March 10, 2026

A meeting of the Parks, Recreation & Culture Committee was held on the above date in the Council Chambers. It was livestreamed and recorded.

Councillor Rhyno as Chairperson of the Committee called the meeting to order at 11:20 a.m. All members of Council were present with the exception of Councillor Perry, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator
- Ms. Aurora Douthwright, Tourism & Events Supervisor
- Ms. Jo Swinemer, Community Development Coordinator
- Mr. Jordan Baltzer, Manager of Finance

APPROVAL OF MINUTES

PRC26(04) *The minutes of the Parks, Recreation & Culture Committee held on January 20, 2026*
March *were approved.*

2026 VOLUNTEER NOMINATIONS AND MODEL VOLUNTEER

[05:35]

The Tourism & Events Supervisor presented a report titled “*Municipal Volunteer Recognition Nominations & Model Volunteer 2026*” dated March 4, 2026. A copy of the report was attached to the agenda and available to all committee members. The confidential Memo titled “East Hants Model Volunteer 2026” was provided to Committee members via email to ensure privacy of the recipient until the public announcement.

The report outlined nominees for the 2026 Volunteer Awards. Discussion was held and staff answered questions.

PRC26(05) On the motion of Councillors Merriam and Mitchell:
March *Moved that the Parks, Recreation & Culture Committee recommend to Council that Council approve the Volunteer Award nominees and the Model Volunteer as presented in the confidential memo sent to Council by email; and for the Model*

[03:19]
Tapper

Volunteer be designated to represent the Municipality of East Hants at the Provincial Volunteer Awards.

MOTION CARRIED

2026 TOURISM GRANTS

The Tourism & Events Supervisor presented a report titled “2026 Tourism Grant” dated March 4, 2026. A copy of the report was attached to the agenda and available to all committee members.

The report outlined applications that have been received and made a recommendation on amounts to be awarded. Discussion was held and staff answered questions.

- PRC26(06) On the motion of Warden Roulston and Councillor Mitchell: [24:32]
March ***Moved that the Parks, Recreation & Culture Committee recommend to Council that Tourism Grant funding recommendations totaling \$52,500 be approved for the following organizations, with \$12,500 drawn from the Tourism Grant reserve:*** Tapper
- ***Maitland District Development Association - \$19,000***
 - ***East Hants Historical Society - \$12,500***
 - ***Come Home East Hants Association (Tide Fest) - \$10,000 toward facility rental costs***
 - ***Gore Trails - \$6,000***
 - ***Walton Area Development Association - \$5,000***

MOTION CARRIED

ADJOURNMENT

The Parks, Recreation & Culture Committee adjourned at 11:50 a.m. to reconvene later in the day.

Councillor Rhyno called the meeting back to order at 2:45 p.m.

DISTRICT RECREATION FUND (DRF) - 1ST INTAKE

The Community Development Coordinator presented a report titled “District Recreation Fund Application (Intake 1) for 2026” dated February 25, 2026. A copy of the report was attached to the agenda and available to all committee members.

The report outlined applications that have been received and made a recommendation on amounts to be awarded. Discussion was held and committee members contributed funds from their districts towards projects to ensure all applications are fully funded.

Councillor Garden-Cole declared a conflict of interest as she is a member of the EH Horne Preservation Society board, signed the Book of Disclosure and moved to the gallery until after the vote on that application.

- PRC26(07) On the motion of Councillor Hebb and Deputy Warden Dixon: [37:45]
March ***Moved that the Parks, Recreation & Culture Committee recommend to Council that Council approve District Recreation Funding in the amount of \$36,500 to the EH Horne School Preservation Society.***

EH Horne School Preservation Society	
District 1	\$10,000
District 2	\$2,000
District 3	\$1,000
District 6	\$1,000
District 7	\$2,500
District 10	\$20,000
Total:	\$36,500

MOTION CARRIED

Councillor Sandra Garden-Cole resumed her seat.

PRC26(08)
March

On the motion of Warden Roulston and Deputy Warden Dixon:
Moved that the Parks, Recreation & Culture Committee recommend to Council that Council approve District Recreation Funds totaling \$170,651 in the following amounts:

[38:53]
Tapper

Applicant	Funding Amount
EH Gymnastics & Trampoline Club	
District 1	\$2,000
District 2 *Up to this amount, pending external funding	\$8,003
District 3	\$2,000
District 6	\$1,000
District 7	\$1,000
District 10	\$1,000
Total:	\$15,003
Nine Mile River Trail Association	
District 1	\$2,000
District 2	\$2,000
District 3 *Up to this amount, pending external funding	\$16,860
District 4	\$2,000
District 6	\$1,000
District 7	\$2,500
District 10	\$1,000
Total:	\$27,360
Milford Recreation Association	
District 2	\$2,000
District 3	\$5,000
District 6	\$8,692
District 7	\$2,233
Total:	\$17,925

Uniacke District Home & School	
District 8	\$11,250
District 9	\$11,250
Total:	\$22,500
Uniacke Legion, RCL 165	
District 8	\$10,000
District 9	\$10,000
Total:	\$20,000
Mt. Uniacke Mustangs	
District 8	\$5,277
District 9	\$5,277
Total:	\$10,553
Shubie Canal Commission, Lock 6 Park	
District 1	\$5,000
District 2	\$2,500
District 7	\$2,500
District 10	\$20,000
Total:	\$30,000
Rawdon District Home & School	
District 3	\$2,000
District 11	\$25,310
Total:	\$27,310

MOTION CARRIED

ADJOURNMENT

The Parks, Recreation & Culture Committee adjourned at 3:25 p.m.

Approved by: Alana Tapper, Director of Parks, Recreation & Culture
 Date: March 13, 2026

/ah